



NVIH POSITION DESCRIPTION

PHYSICIAN -PEDIATRICIAN		
CLASSIFICATION Full-Time	FLSA STATUS Exempt	DEPARTMENT CCC Medical
DATE OF LAST REVIEW/REVISION Feb 2012	ASSIGNED SITE Chico Children’s Center	REPORTS TO CCC Medical Director
		SUPERVISES None

POSITION SUMMARY: Under general supervision of the CCC Medical Director, the Staff Pediatrician is responsible for providing or supervising medical care to assigned patients.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. The list that follows is not intended as a comprehensive list, but rather to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.

1. Provide direct medical services to program patients.
2. Provide assistance to mid-level providers as they care for clinic patients.
3. Provide assistance in establishment, review and revision of CCC Medical Department protocols, policies and procedures.
4. Maintains the standards of patient care and implements the policies and procedures of the Medical Department.
5. Evaluate abnormal laboratory studies, X-rays and other tests and prescribe treatment as necessary.
6. Evaluate patients with complex problems and refer to appropriate specialists if problem cannot be treated in-house.
7. Work in conjunction with other Medical Clinic personnel in providing ongoing health education and information on preventative medicine.
8. Assist Clinical staff in quality assurance and peer review.
9. Responsible for obtaining necessary continuing medical education credits.
10. Responsible for keeping medical license, DEA registration, and CPR certification current.
11. Responsible for communicating problems identified involving personnel, medical staff, patients, families and the general public to the Clinic Manager.
12. Assist in establishing and maintaining professional relationship with ancillary medical, laboratory and pharmaceutical services within the community.
13. Other duties as assigned.

EDUCATION, EXPERIENCE, CERTIFICATIONS, AND LICENSES:

1. Licensed California Physician - Board Certified in Family Practice preferred.
2. Two (2) years clinical experience in direct delivery of primary care. Residency experience may be considered.
3. Current DEA registration.
4. Current CPR certification.
5. Sensitive to Native American culture and health needs.
6. Current California Driver's License and proof of personal liability automobile insurance as required by California state law.

All NVIH employees are expected to:

- Provide the highest possible level of service to clients;
- Promote teamwork and cooperative effort among employees;
- Maintain safe practices; and
- Abide by the NVIH's policies and procedures as they may from time to time be updated.

Indian preference. Preference in filling vacancies is give to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 & 473). In other than the above, NVIH is an Equal Opportunity Employer.

LANGUAGE SKILLS: Ability to read, analyze, and interpret complex documents. Ability to respond effectively to the most sensitive inquiries or complaints. Ability to make effective and persuasive speeches and presentations on controversial or complex medical topics to management, public groups, and/or boards of directors.

MATHEMATICAL SKILLS: Ability to apply advanced mathematical concepts such as exponents, logarithms, quadratic equations, and permutations. Ability to apply mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory, and factor analysis.

REASONING ABILITY: Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with nonverbal symbolism (formulas, scientific equations, graphs, musical notes, etc.,) in its most difficult phases. Ability to deal with a variety of abstract and concrete variables.

PHYSICAL ACTIVITY: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; talk or hear; and taste or smell. The employee frequently is required to stand, walk, and sit. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

IMPORTANT DISCLAIMER NOTICE

The job duties, elements, responsibilities, skills, functions, experience, educational factors and the requirements and conditions listed in this job description are representative only and not exhaustive of the tasks that an employee may be required to perform. The employer reserves the right to revise this job description at any time and to require employees to perform other tasks as circumstances or conditions of its business, competitive considerations, or work environment change.

ACKNOWLEDGEMENT: I have received and reviewed a copy of the Physician position description. I understand that this position description is not a contract of employment and in no way changes the at-will nature of my employment relationship with Northern Valley Indian Health, under which either NVIH or I may terminate the employment relationship at any time, for any reason, with or without cause or notice.