



NVIH POSITION DESCRIPTION

LICENSED CLINIC SOCIAL WORKER/MARRIAGE AND FAMILY THERAPIST

REPORTS TO: Behavioral Health Services Director

SUPERVISES: None

POSITION SUMMARY: The therapist provides therapy and psycho educational services; documents clinical and other patient information and maintains a comprehensive treatment record; communicates verbally and in writing with referral sources, other team members, and treatment reviewers to promote and coordinate treatment; participates in practice development activities; meets clerical/administrative reporting requirements as needed for financial, risk management, and quality improvement activities; and performs other duties as needed. Therapy services are provided at two clinic sites and educational services may be in the community.

RESONSIBILITIES:

1. Provides individual, group, and/or family therapy services to a wide range of clients with variable problems, using effective treatment techniques.
2. Performs client assessment in a comprehensive and efficient manner.
3. Establishes relationships with patients and families that encourages an effective use of the therapy process.
4. Assists clients in the appropriate use of community resources and performs other case management duties, coordinating the services intra and interdepartmentally.
5. Communicates proactively with other physicians/therapists who share involvement in case or in family treatment.
6. Completes treatment plans and related chart/billing forms in compliance with requirements.
7. Participates and conducts Quality Improvement/Risk Management objectives and activities.

All NVIH employees are expected to:

- Provide the highest possible level of service to clients;
- Promote teamwork and cooperative effort among employees;
- Maintain safe practices; and
- Abide by the NVIH's policies and procedures as they may from time to time be updated.

QUALIFICATIONS:

1. Licensed to practice in the State of California.
2. Has demonstrated the ability to work with diverse populations (experience working with Native Americans is desirable).
3. Two (2) years therapy experience desired.
4. Demonstrates excellent interpersonal skills and ability to work as part of a multidisciplinary team.
5. Able to travel for meetings/trainings.
6. Valid California driver's license and proof of personal automobile insurance as required by California state law.
7. Current CPR certification.
8. Indian Preference. Preference in filling vacancies will be given to qualified Indian applicants in accordance with the Indian Preference Act (Title 25, U.S Code, section 472 & 473). In other than the above, Northern Valley Indian Health, Inc. is an Equal Opportunity Employer.

LANGUAGE SKILLS: Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to effectively present information to top management, public groups, and/or boards of directors.

MATHEMATICAL SKILLS: Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY: Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.
Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with nonverbal symbolism (formulas, scientific equations, graphs, musical notes, etc.) in its most difficult phases. Ability to deal with a variety of abstract and concrete variables.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate and listen. The employee frequently is required to stand; walk; sit; use hands to finger, handle, or feel; and reach with hands and arms. The employee occasionally must lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Employment with Northern Valley Indian Health is voluntarily entered into. All NVIH personnel are employed on an at-will basis. At-will employment may be terminated with or without cause, and with or without notice at anytime by the employee or by NVIH. No manager, supervisor, or employee of the organization has any authority to enter into an agreement for employment for any specified period of time or to make an agreement for employment other than at-will terms.

IMPORTANT DISCLAIMER NOTICE

The job duties, elements, responsibilities, skills, functions, experience, educational factors and the requirements and conditions listed in this job description are representative only and not exhaustive of the tasks that an employee may be required to perform. The employer reserves the right to revise this job description at any time and to require employees to perform other tasks as circumstances or conditions of its business, competitive considerations, or work environment change

FLSA STATUS: Exempt

DATE OF LAST REVIEW / REVISION: 11/15

ASSIGNED SITE: Chico / Willows / Woodland

Date